

IM Aware

eDiscovery - A Standardized Approach for GoA
OneData Alberta - Alberta's Modern Data
Platform to Enhance Analysis and Data Sharing

Thank you for tuning in.
The Town Hall event will begin shortly!

Ask questions using the Q&A function.
Your cameras and microphones will not be in use.
Turn your audio up to ensure you can hear the presenter.



ECM Branch Updates



IM Aware Dec 9, 2025

Dan Arnold, Director IM Programs
Enterprise Content Management Branch
Data and Content Management Division

Content Management Operations



CMO Updates

■ Technical Services

- Developed interim state disposition process in M365
- Piloting with IMT Retention Schedule 2026/002
- Working on testing modern SPO sites – where teams can use the IM Functionality in TEAMS.

■ Forms

- Since April 1 – received over 1000 requests (168 RUSH)
- Working on external accounts for Law Enforcement accessing the Central Forms Repository.

CMO Updates

Schedule Modernization/FCT Team

Sprint 1 Schedules – In progress

- Education and Learning

Sprint 2 Schedules – In progress

- Finance Amendment,
Public Safety

Sprint 3 Schedules – start 2026

- Governance, Monitoring and Compliance, Legal
Services

FCT Team

- Has now validated over 6600 CI processes against all departments.
- Leveraged CoPilot to review 1182 pieces of legislation ensure alignment of the FCT

New Manager of Schedule
Modernization: Alanah Seaton



Alberta

Information Management Programs

IM Projects

Business Activity Registry is live

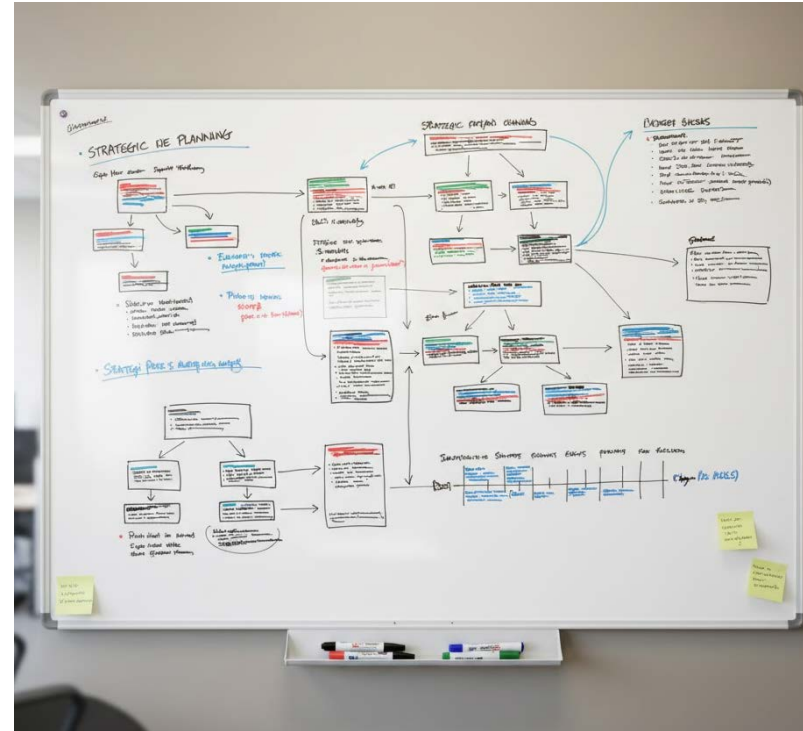
- <https://bar.int.gov.ab.ca/>
- Working on improving the quality of the data in BAR and developing a robust process to keep the data up to date.

SharePoint Online Toolkit is live

- [SPO Self-Help – Home](#)

IM Risk Assessments

- Working with Cybersecurity to integrate our IM Risk Assessments with OpenPages (corporate risk registry)



Partner Services



IM Advice and Consultation

- 303 tickets created – 319 closed (Aug 28 – Oct 31)
- Top clients are TI, ALSS, and JETI
- Top categories – SharePoint support, Retention Schedule Support, and Electronic Records Management

Deferred Content Inventories

- 14 have been completed
- 9 engagements underway
- 2 deferred pending legislative change
- 1 to start in March

Records and Storage

Active File Management

Digitization Initiatives

- 5 Digitization Projects underway:
- Since August 28, Digitized over 138,000 pages from projects and over 151,000 pages from active file rooms almost 289,000 pages.
- If they were brand new pages you bought from a store, that would be about the same height as a 10-story building.

Other Projects

- Four damaged records projects.
- Supporting eleven paper records cleanup projects (113,000 files inventoried and transferred to PAA, ARC or Dispositioned.)

Discovery team

- 145 active litigation cases
- 19 in collection phase
- Coordinating with 1886 information contacts

Transfers, Storage and Disposition

ARC Digitization Project

- Digitizing all the Destroyed Transmittals and uploading to Master Disposition in SharePoint.
- Document Preparation/Scanned – 81% complete (264,000 images)

Records Operations

- ARC Inventory validation project – 52% complete
- 12,000 boxes dispositioned from all storage facilities since April 1.
- We have another 6000 boxes of HR records ready to go.

New Manager of TSD:
Natasha Streeter



Branch

RITM Updates

What's changing:

- Moving to a single intake platform (BERNIE) for all services provided by ECM.
- Improving coordination between multiple partner service areas such as Collaboration and Content Services, Cybersecurity, and Privacy.
- Better reporting and clear requirements gathering to capture unique and complex business processes across government.

Impacts:

- You will begin to see updated and new RITMs and Knowledge Base Articles (KBAs) in BERNIE. Stay tuned for more communications.

Thanks

All pictures were
generated with
Gemini Nano Banana

Information Discovery: A Standardized Approach for GoA

Enterprise Content Management

Active File Management

Information Discovery Team

Agenda

Information Discovery Team

Background and Context

Information Discovery Service

Information Discovery Process

Modernizing Information Discovery

Introduction to Information Discovery Team

Dina Mikhel-Guirguis – Team Lead

Aaisha Hassan

Ella Danhulzhy

Josie Lorena-Mosqueda

Lili Chiong

Ken Dalton

Information Discovery Background

STARTED IN FILE ROOM MANAGEMENT IN 2019



MOVED TO CONTENT MANAGEMENT
OPERATION IN 2021



MOVED TO ACTIVE FILE MANAGEMENT IN 2025

What is Discovery in legal context?



PRETRIAL PROCEDURES USED IN CIVIL OR CRIMINAL CASES TO REQUIRE THE OPPOSING PARTY TO DISCLOSE INFORMATION ESSENTIAL TO PREPARING THE REQUESTING PARTY'S CASE— INFORMATION ONLY THE OTHER PARTY HAS.



PRODUCTION OF EVIDENCE: A LITIGANT IS ENTITLED TO OBTAIN AND INSPECT RELEVANT DOCUMENTS HELD BY THE OPPOSING PARTY DISCOVERY.



RULES & STANDARDS

Challenges of Information Discovery



Rate of organizational change is faster than ever before



Information management practices are not as effective or efficient as they could be



Lack of standardized processes and procedures



Staff who have never done the work previously are tagged with a legal discovery/hold request

Information Discovery Service

Information Discovery Service

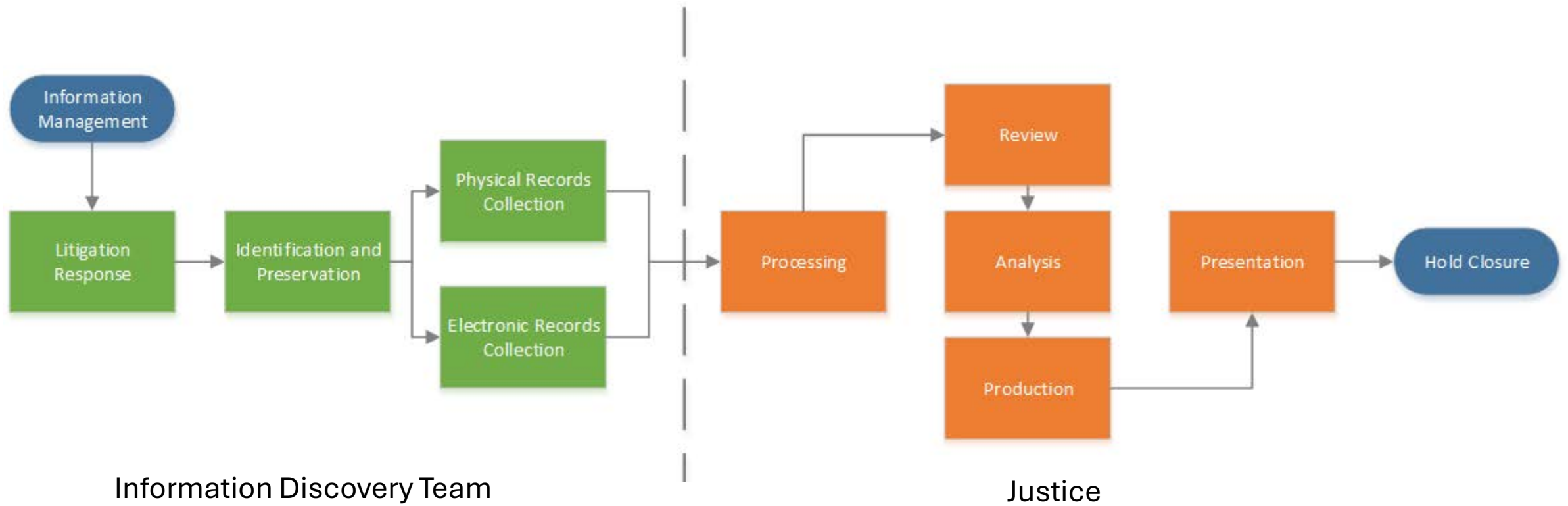
Discovery phases
(Litigation Response,
Identification and
Preservation, Collection,
and Lifting a Hold);

Procedures for handling
specific data types;

Rules for tracking and
documenting the
processes

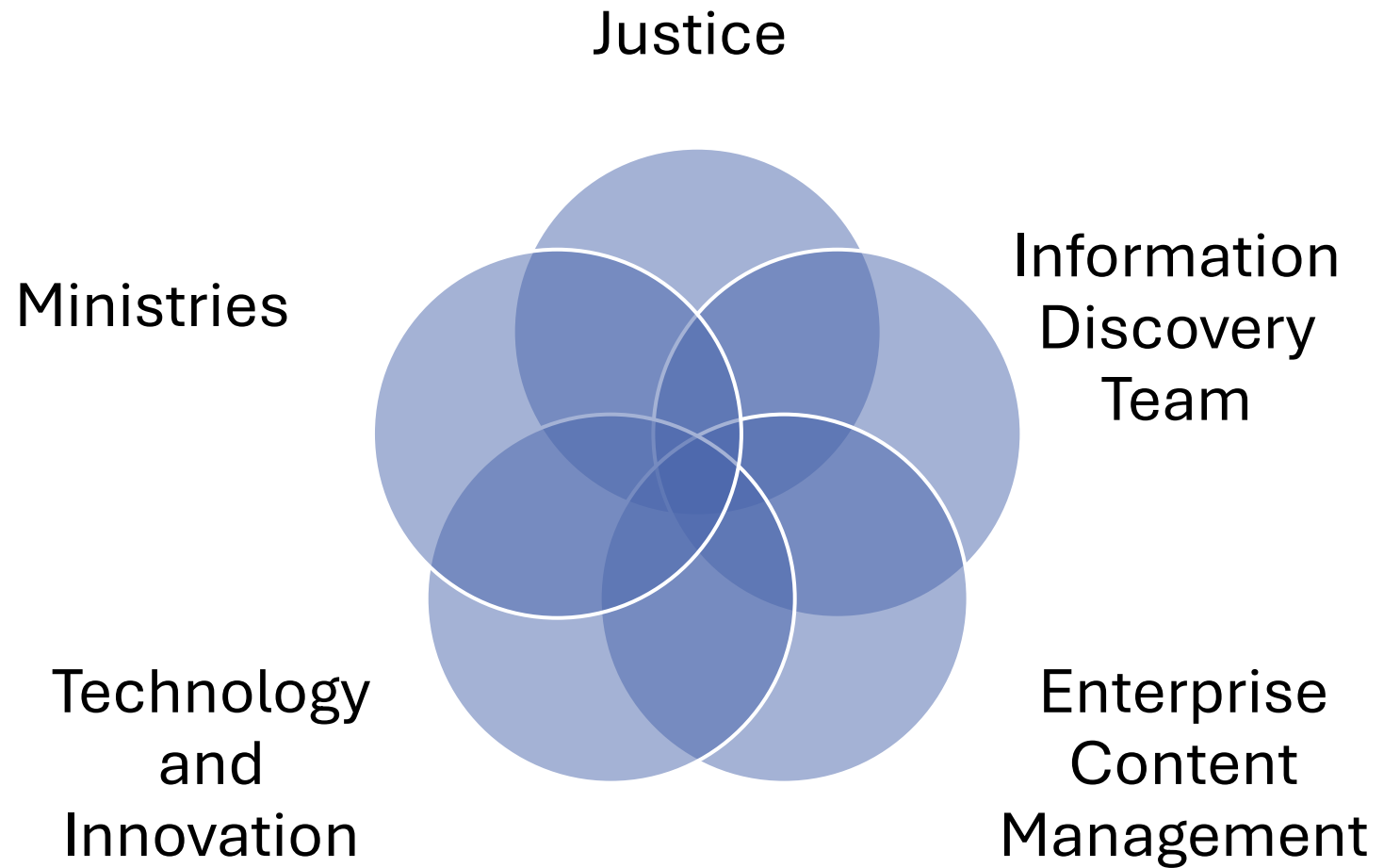
Provide Information
Discovery Support for
Departments

Information Discovery Process

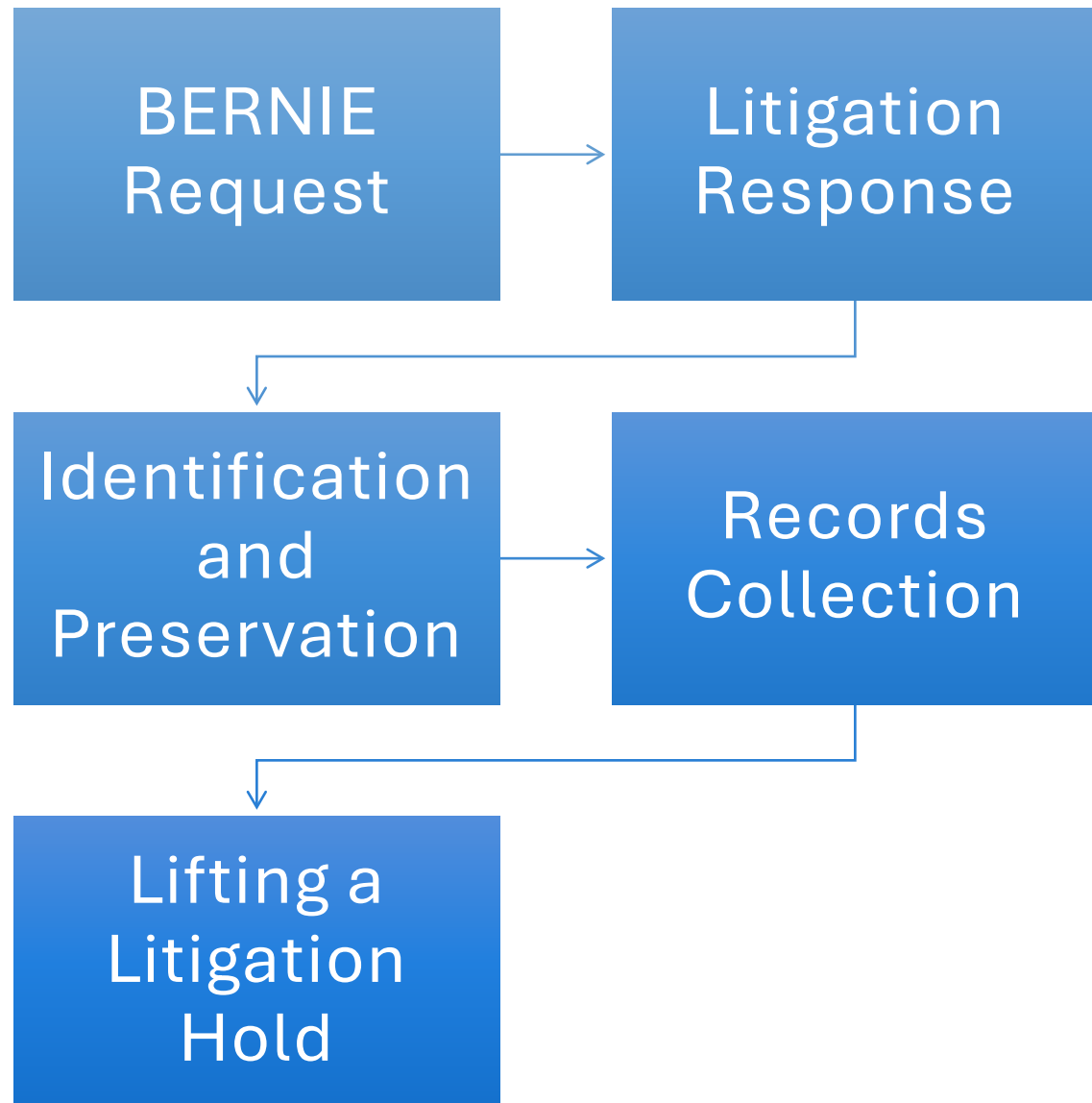


Information Discovery

Collaboration



Information Discovery Process



Non-compliance with Information Discovery Process

Loss of content

Damage to
GoA's reputation

Legal counsel
unable to
access evidence

Unnecessary
expenses

Modernizing Information Discovery: Opportunities with AI and RPA



Automate Information
Discovery workflows



Enterprise Search
Modernization



Information maps and
organization structure guides



Chatbots and Virtual Assistants
for Knowledge Retrieval

Information

Introduction to Litigation Response – SAP
Success Factors

GOASPO Litigation Hold List:
GOA Litigation Holds (LH) - Litigation Holds -
All Items

Shared mailbox:
eDiscoveryServices@gov.ab.ca

BERNIE ticket:
eDiscovery/Litigation Support Services -
GoAESM



OneData Alberta

Alberta's Modern Data Platform to enhance analysis and data sharing

IM Aware

Dony Alex, Director – Data Centre of Excellence
Technology and Innovation
Government of Alberta

December 9th, 2025





1

What is 'OneData Alberta'?

- Presented by Dony Alex

2

Bringing a Product Mindset to Data Assets

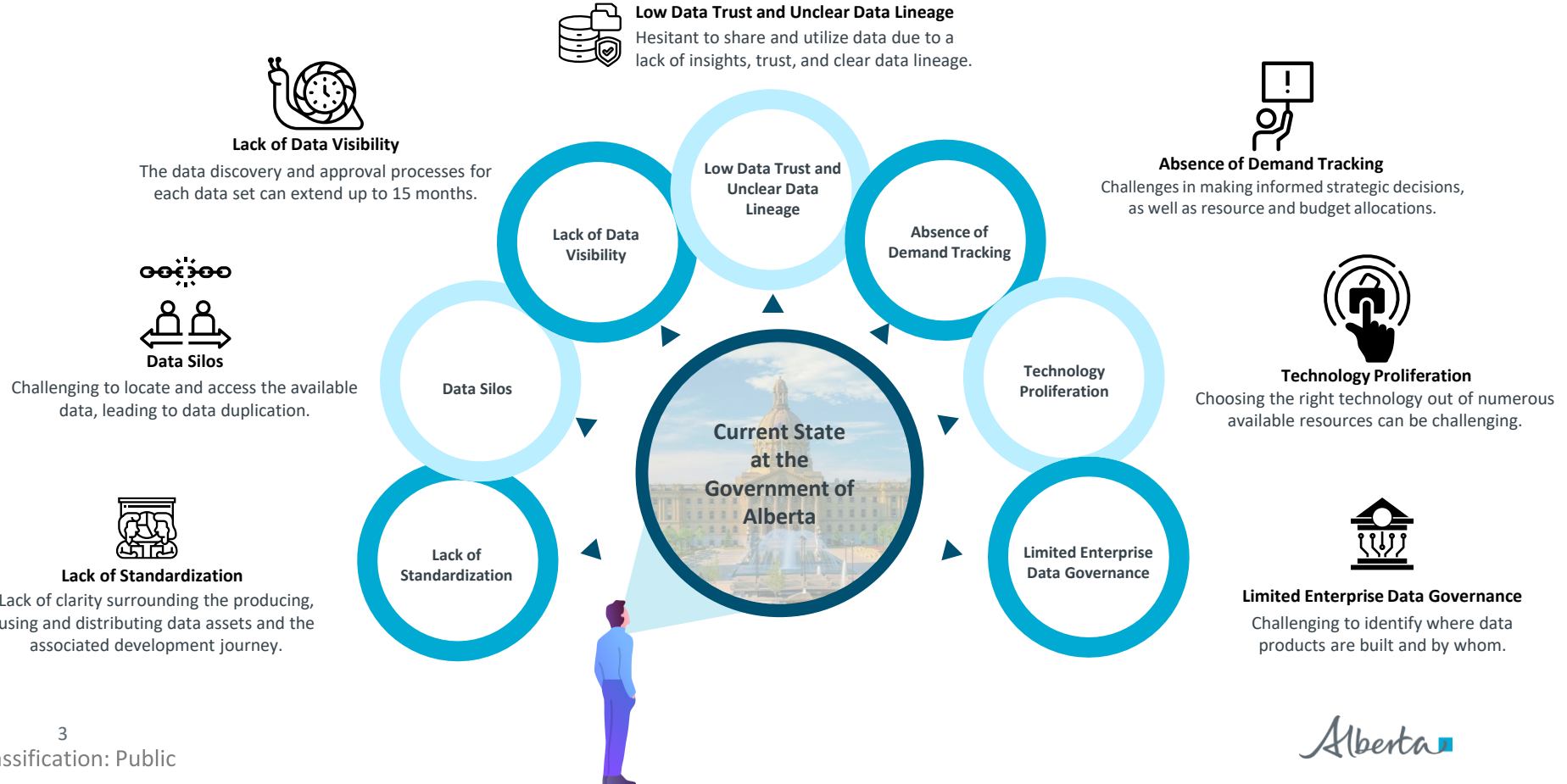
- Presented by Catherine Gutwin

3

Data to Insights: Igniting AI with Strategic Data Products

- Presented by Erin Zybart

The Challenge



Introducing OneData Alberta



Data Federation at the Center

Ensuring that data owners retain control and autonomy over their data, including how it is shared and used, while complying with relevant regulations and policies.



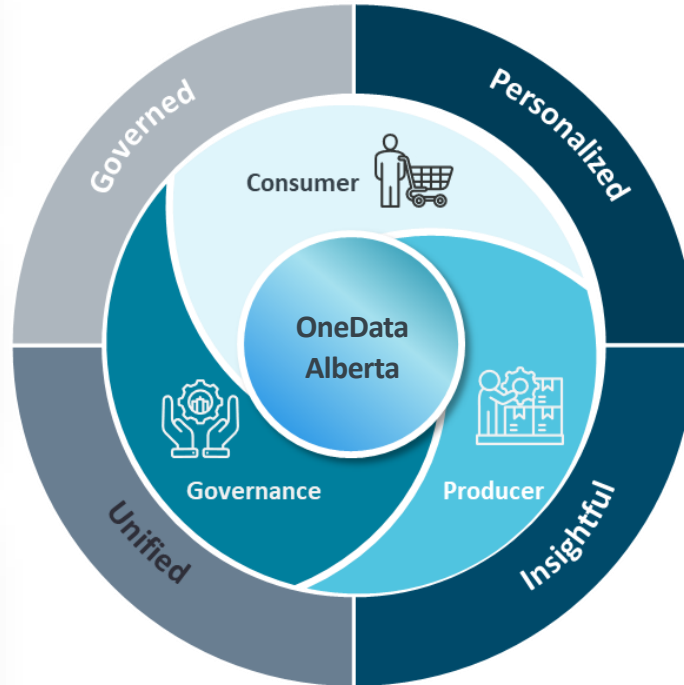
Data Exchange at Scale

Sharing data across different systems and platforms to create integrated data products that could be easily accessed and utilized by authorized parties.



Streamlined Processes

Facilitating streamlined processes for data governance, sharing, and compliance, while minimizing manual intervention and enhancing operational efficiency.



Unified User Interface

Empowering users to seamlessly discover, access, and share data, supported by a user-friendly design that simplifies navigation and enhances the data discovery experience.



Reusable Data Products

Unlock and liberate high-value data from key sources to create reusable, trusted assets for organization-wide consumption



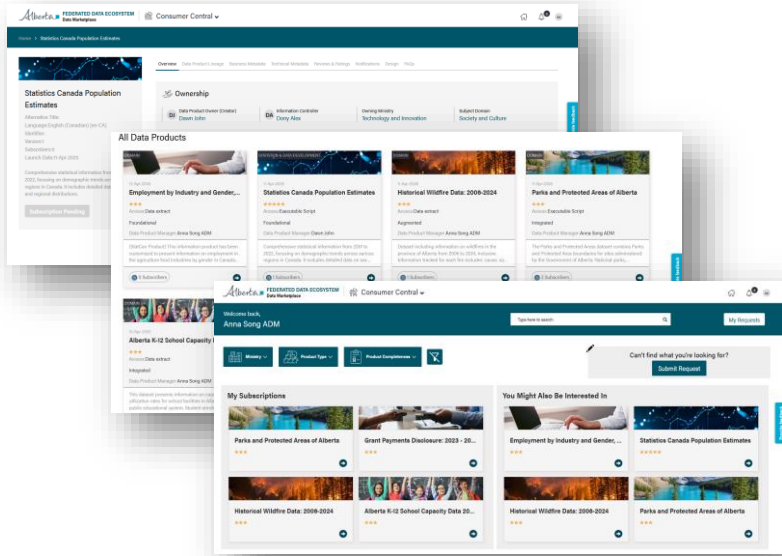
Enabling Agentic Workflows

Leverage AI-enabled data products to drive autonomous, adaptive operations and unlock transformative value across ministries.

OneData Alberta: Discover, Trust, Deliver—All in One Experience



OneData Alberta Consumer Central



Consumer Central: Use a storefront experience to search and discover data products for reuse

Key Features:



One Stop Shop: Provides a one-stop shop for key characteristics like business glossary, data quality results, and sample data.



Personalized Consumer Landing Page: Offers a customized dashboard based on user subscriptions and preferences.



Advanced Search and Discovery: Utilizes ServiceNow's search capabilities for efficient data product discovery with filter options.



Service Catalog for Requests: Allows users to request new data products through ServiceNow's service catalog.



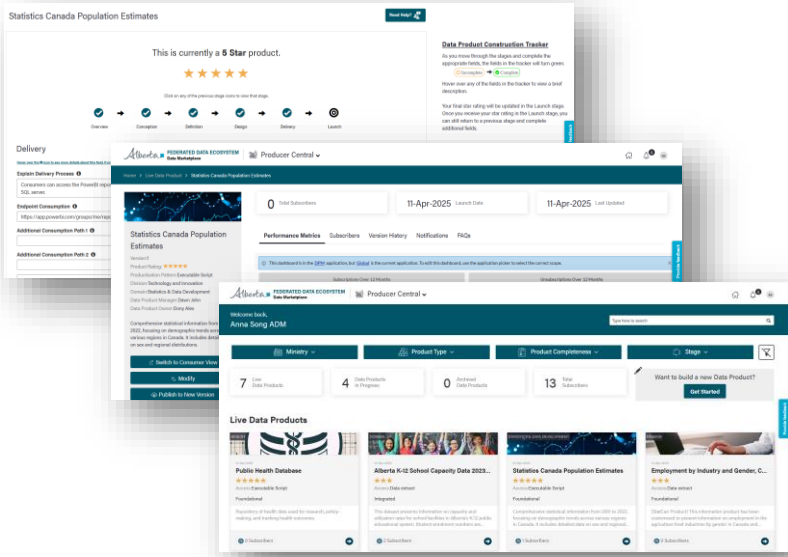
User Feedback Collection: Enables consumers to rate and review data products for portal enhancements and quick error fixes.



One-Click Checkout: Simplifies the acquisition process with a streamlined checkout feature.



OneData Alberta Producer Central



Producer Central: Fill OneData Alberta to make data useful and ensure adoption

Key Features:



Register: Initiate the process by registering new data products, entering detailed metadata, and setting initial access permissions.



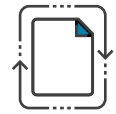
Publish: Follow a guided workflow to publish data products, including quality checks, metadata validation, and setting visibility options.



Monitor: Access monitoring tools for analytics on performance, user feedback, and consumption trends.

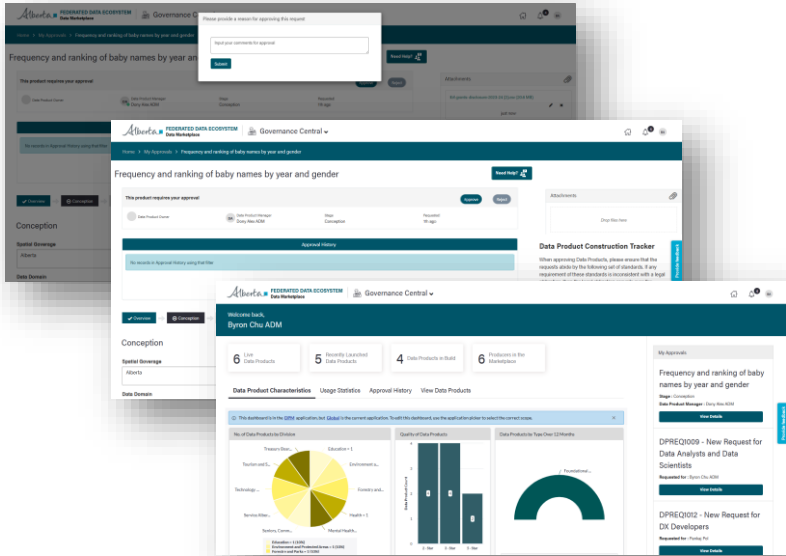


Approve: Participate in the iterative approval process for updates, ensuring enhancements meet user needs and comply with governance standards.



Version Control System: Manage updates and revisions to ensure the latest versions are accessible.

OneData Alberta Governance Central



Governance Central: Ensure consistent lifecycle management for products in OneData Alberta

Key Features:



Governance Central Overview: Dashboards and charts give an overview of published data products, allowing investigation of outliers.



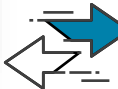
Existing Data Products: Offers key metrics for data products, including business value, performance, and operations.



Privacy, Access and Role Management: Uses ServiceNow's security to control access, manage roles, and protect sensitive information.



Data Quality & Lifecycle Management: Monitors data product quality, tracking from development to live status.



Product Approval Workflow: Streamlines the approval process for new data products, ensuring standards are met.



Product Analytics: Provides analytics on producers, subscribers, and consumption patterns.

Bringing a Product Mindset to Data Assets



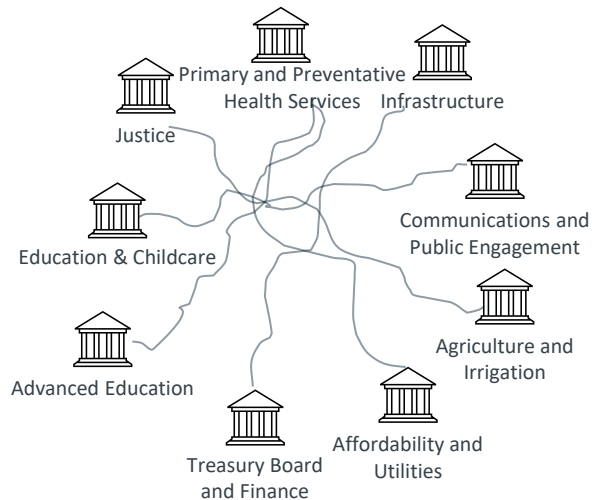
Catherine Gutwin

Ministry of Advanced Education
Director, Data Management and Governance

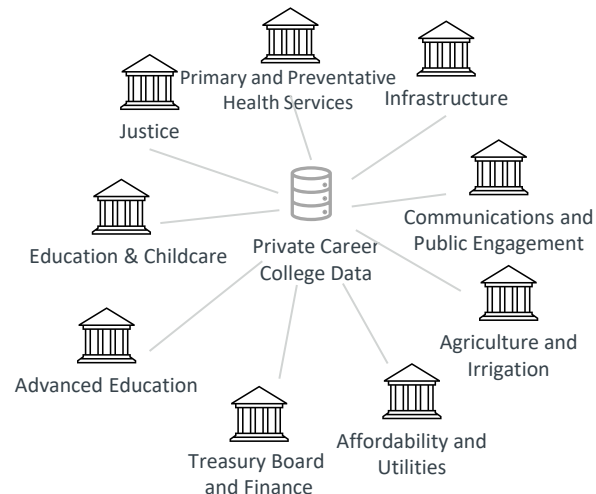
How OneData Alberta Treats Data as a Product

A **data product** is a refined, user-centric data asset built on principles like quality, re-usability, and customer focus.

Now



How this Transforms with Data Product



Attributes of Data Product



Re-usable



Discoverable



Accessible



Secured



Governed



Trustworthy



Consumable

Advanced Education – Private Career College Registry Walkthrough

The screenshot shows the user interface of the Alberta OneData Alberta Consumer Central portal. At the top left, the logo for Alberta OneData Alberta Federated Data Ecosystem is displayed, along with the text "Consumer Central" and a dropdown arrow. On the right side of the header, there are icons for help, home, notifications, and a user profile labeled "AR". Below the header, a dark teal navigation bar contains the text "Welcome back, Abdul Rehman" on the left, a search bar in the center, and a "My Requests" button on the right. Underneath this bar, there are four filter buttons: "Ministry", "Product Type", "Product Completeness", and a funnel icon. To the right of these filters is a grey box with the text "Can't find what you're looking for?" and a "Submit Request" button. The main content area is divided into two sections. The first section, titled "My Subscriptions", shows a list of subscription cards. The first card is for "Private Career College Registr..." with a three-star rating and a plus icon. A large blue box with the text "Live Demo" is overlaid on this section. The second section, titled "All Data Products", shows a list of data product cards. The first card is for "Statistics Canada Population E..." with a date of "16-Jul-2025". The second card is for "Private Career College Registr..." with a date of "27-Jun-2025". On the right side of the page, there is a vertical blue button labeled "Provide feedback".

Data to Insights: Igniting AI with Strategic Data Products



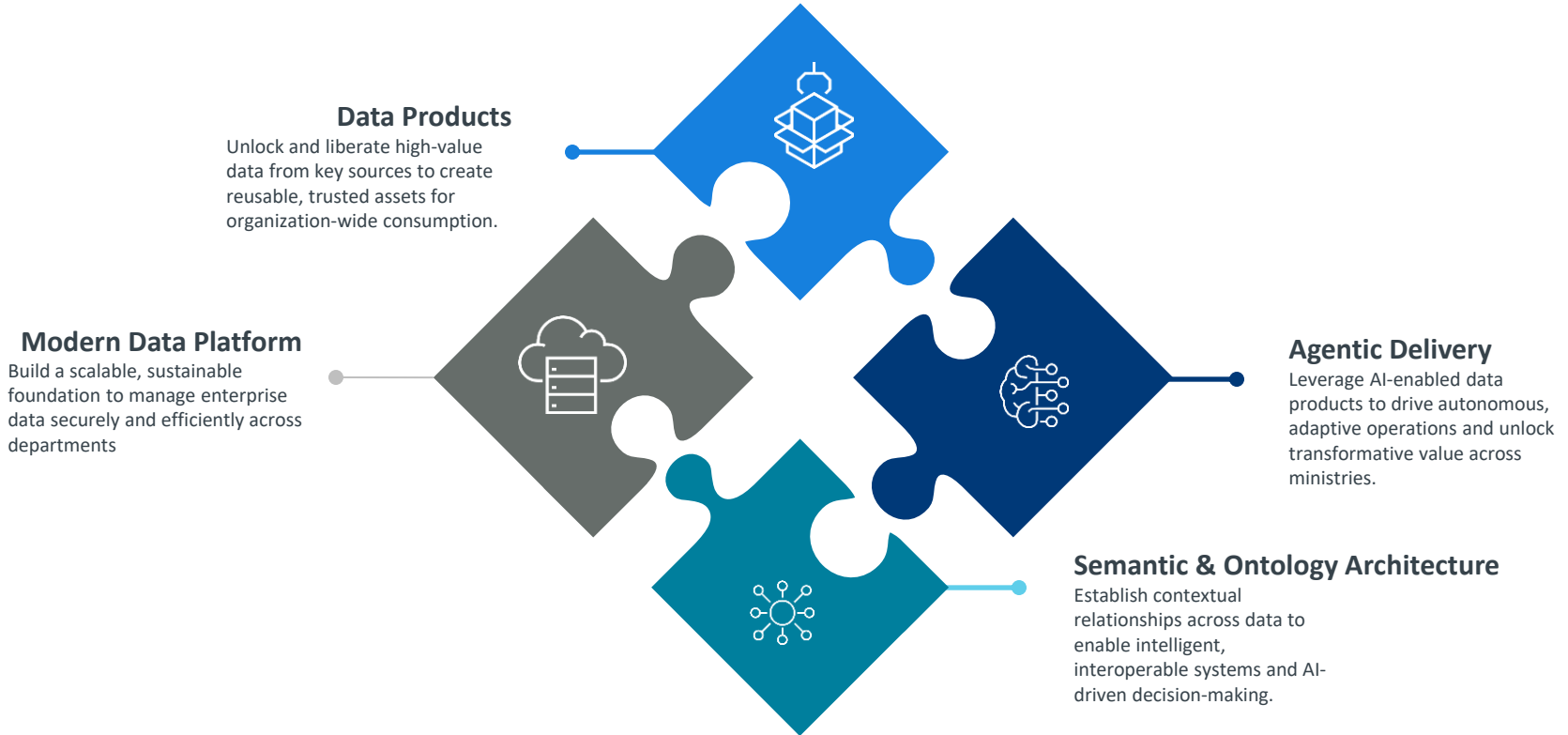
Erin Zybart

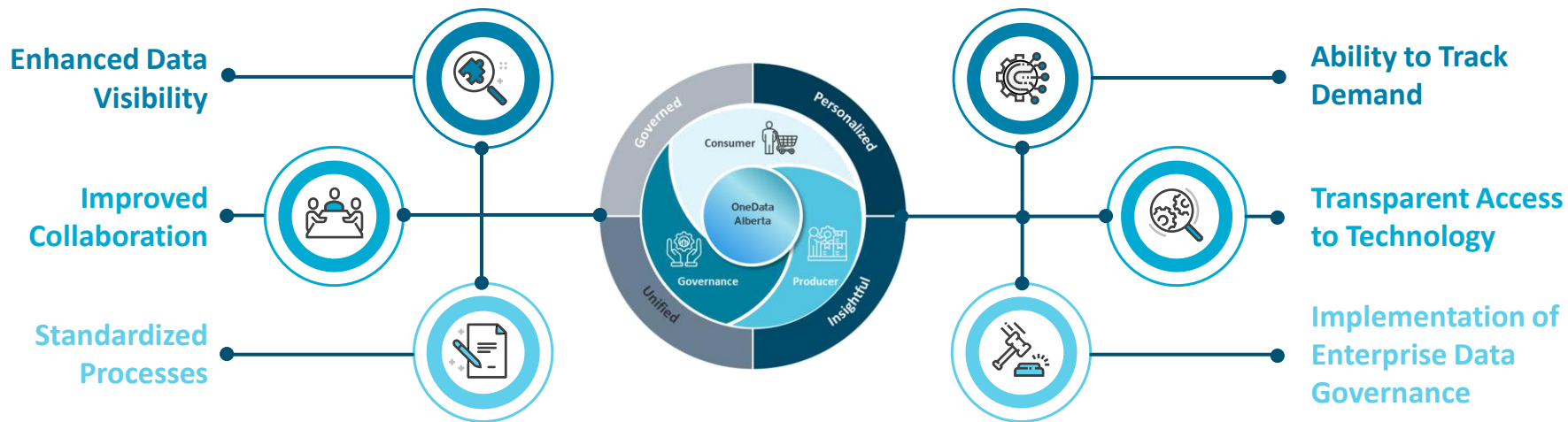
Ministry of Technology and Innovation
Director, Information Management Projects

BAM Walkthrough

The screenshot displays the OneData Alberta Consumer Central interface. At the top, the logo for Alberta OneData Alberta Federated Data Ecosystem is visible, along with the text 'Consumer Central' and a dropdown arrow. The user is identified as 'Sherry PEAR' with a 'Welcome back,' message. A search bar and a 'My Requests' button are present in the top right. Below the search bar, there are three filter buttons: 'Ministry', 'Product Type', and 'Product Completeness', each with a dropdown arrow. A 'Submit Request' button is located to the right of these filters. The main content area is titled 'My Subscriptions' and features a grid of subscription cards. A large blue 'Video Demo' overlay is centered over the grid. The cards include 'Business Architecture Model' (2 stars), 'Parks and Protected Areas of Alberta' (5 stars), 'Parks and Protected Areas of Alberta' (3 stars), 'Business Architecture Model' (2 stars), 'Statistics Canada Population Estim...' (5 stars), 'Historical Wildfire Data: 2006-2024' (5 stars), 'alis-web-traffic-statistics' (5 stars), and 'Statistics Canada Population Estim...' (5 stars). Each card has a thumbs up/down icon and a right arrow. A 'Provide feedback' button is on the right side of the interface. The URL at the bottom is [https://goatest.service-now.com/dpm?id=dpm_consumer_details_page&persona=consumer&table=x_eayl_dpm_data_product&sys_id=f74ecc3a47622142b032c73636d433f8&name=Business Architecture Model](https://goatest.service-now.com/dpm?id=dpm_consumer_details_page&persona=consumer&table=x_eayl_dpm_data_product&sys_id=f74ecc3a47622142b032c73636d433f8&name=Business%20Architecture%20Model)

Building Tomorrow's Intelligent Infrastructure





OneData Alberta

For more information, contact GoA.Data@gov.ab.ca

Q&A

"We invite you to be a part of this movement. **Shape it. Grow it. Champion it.**"

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