

Registrar's Decisions: Notification (RDN) 05/2025

New Product: Operator Information Search Report (OISR)

Access to Motor Vehicle Information Regulation (AMVIR)

This Registrar's Decisions: Notification further clarifies *Registrar's Decisions: Notification (RDN) 01/2004*, as subsequently amended and notified.

In Alberta, Personal Driving and Motor Vehicle Information is collected under the authority of the *Freedom of Information and Protection of Privacy Act* ("FOIP") for *Traffic Safety Act* ("TSA") purposes. Once in the Office of the Registrar of Motor Vehicle Services (the "Registrar"), the Information is exempted from the use and disclosure provisions of FOIP and may be released under the *Access to Motor Vehicle Information Regulation* ("AMVIR").

I. Decisions

To comply with the requirements of AMVIR, and to further strengthen, clarify, and manage the disclosure of Personal Driving and Motor Vehicle Information from Alberta's systems, the Registrar decides:

To announce an enhanced version of the Operator Information Search Report (OISR) to be released through Alberta Registry Agents. The enhanced OISR will include a new statement that confirms the Driver's Designation, as defined below.

II. Definitions:

In this notification:

- "**AMVIR Agreement**" means an agreement or memorandum of understanding made pursuant to AMVIR.
- "**Carrier**" means Carrier as defined in the *Traffic Safety Act* (TSA).
- "**Condition**" means Condition as defined on the Registrar's Website at <https://www.alberta.ca/motor-vehicle-information-products-explained>.
- "**Confirmation Letter**" means a specific MVIP prepared at Registrar's discretion, in the Registrar's office.
- "**DL**" means an Alberta driver's licence which is an "operator's licence (OL)", or "driver's licence (DL)" as defined in the TSA. An individual is uniquely identified by the number provided on the front of the DL card. Information about obtaining and maintaining an Alberta DL is provided on Registrar's Website at: <https://www.alberta.ca/get-drivers-licence.aspx>
- "**Driver Designation**" means the successful completion of a standardized Government of Alberta commercial driver training program.

- **“Driver’s Licence History Report (DLHR)”** means a specific MVIP released by the Registrar as Type I information. Type I information is defined in Registrar’s Decisions: Notification 01/2004 available on the Registrar’s Website.
- **“Driving Record”** means driving record as defined in the TSA.
- **“Graduated Driver Licencing (GDL)”** means a program implemented by the Registrar that ensures new drivers, regardless of age, get the support, skills and experience they need to handle the complex task of driving.
- **“MOVES”** means the Motor Vehicle Electronic System which is the Alberta Motor Vehicle Registry database.
- **“MVIP”** means Motor Vehicle Information Product which is a specific compilation of information released by the Registrar as an information product.
- **“OL”** means an Alberta Operator’s Licence which is an “operator’s licence”, or “driver’s licence” as defined in TSA.
- **“Operator Information Confirmation Letter (OI CL)”** means a customized Confirmation Letter prepared under the Operator Information Search Report.
- **“Operator Information Search Report (OISR)”** means a specific MVIP released by the Registrar as Type I information. Type I information is defined in Registrar’s Decisions: Notification 01/2004 available on Registrar’s Website.
- **“Personal Driving and Motor Vehicle Information”** means personal driving and motor vehicle information as defined in the TSA.
- **“Policies”** means the policies, policy directives, pre-approved forms, and user guides related to AMVIR that the Registrar may adopt and publish on the Registrar’s website. Notice of any change in the Policies will be deemed to be given 30 days after it has been published on the Registrar’s website.
- **“Registrar’s Website”** means a sub-website maintained by the Registrar on the Government of Alberta website.
- **“Registrar”** means the Registrar of Motor Vehicle Services as defined in the TSA.
- **“Recipient”** means a party having a valid purpose under AMVIR, that has applied and has been approved by the Registrar under AMVIR, and that has a valid AMVIR Agreement in place.
- **“Standard Driver Abstract (SDA)”** means a specific MVIP released by the Registrar under Type II information. Type II information is defined in Registrar’s Decisions: Notification 01/2004 available on Registrar’s Website.

III. Type of Information

The OISR, also commonly referred to in Alberta as “Operator Information Search” was designed and introduced by the Registrar before AMVIR came into force. The Registrar has grandfathered and continues to release the OISR, even though an RDN specific to the OISR has never been published. The information content of the original OISR is

outlined in RDN 01/2004, on page 1, under the heading, Operator (Driver) Information, in the section titled, Type 1: Motor Vehicle Searches. This RDN will add to the Personal Driving and Motor Vehicle Information Content stated in the OISR and RDN 01/2004.

IV. AMVIR Purposes

The Registrar will continue to release the updated OISR, through Alberta Registry Agents, to the Recipients listed under the purposes described under Type I information within pages 2 to 5 in the RDN 01/2004. The applicable AMVIR purposes are further clarified by Policies and the AMVIR Agreement.

V. Categories of Persons and/or Organizations

The Registrar decides to:

- A. **release** the OISR, through Alberta Registry Agents, to the individual whose information is provided in the OISR and to the categories of persons and/or organizations who are identified in RDN 01/2004 as having access to the OISR, under Section II (pages 8 to 18) The Policies and the AMVIR Agreement may include further clarifications and specific restrictions.
- B. **deny** direct release of the OISR to those categories of persons/organizations who are identified in RDN 01/2004 as not having access to the OISR under Section II (pages 8 to 18) The Policies and the AMVIR Agreement may include further clarifications.

VI. Information Content

To assist drivers that exchange an Alberta Driver's License in another jurisdiction, to further improve traffic safety, and to assist Carriers to comply with traffic safety requirements, the Registrar's decision is to add, in the OISR, after the line labelled Condition Codes, the text:

Driver Designation: <When applicable: Driver Designation Code>

The applicable Driver Designation Codes are introduced on Registrar's website at: <https://www.alberta.ca/motor-vehicle-information-products-explained>

Furthermore, this RDN amends RDN 01/2004 where the OISR was introduced under the paragraph Information Content, under the name Operator (Driver) Information on page 1 to 2. This RDN provides the detailed description of the updated OISR, and thus further details and clarifies the information content of the OISR.

- The OISR cannot be printed, and an error is received by the Registry Agent when the individual to be searched does not exist on Registrar’s systems. An OISR Not Found Report must be printed and released by the Registry Agent.

1. Information Released

The OISR confirms specific Personal Driving and Motor Vehicle Information available on client’s online Driving Record in MOVES as of the date and time the OISR is produced. The OISR confirms information only as of the date of printing and **does not confirm the status of the driver’s licence**.

Authorized parties may also order a CDA, SDA, DLHR, or a specific OI CL through an Alberta Registry Agent. Depending on situation, an OI CL may embed a 10-year SDA and/or a DLHR.

Four specific areas are outlined in the OISR:

- Search Parameters information (i.e., the search criteria used to request and produce the report as further described in the paragraph below.)
- Service information (as detailed in the table below).
- DL information (as detailed in the table below).
- Information about the most recent service (as detailed in the table below).

New information to be added about the driver’s designation is highlighted in the table below.

In the first paragraph, located in the upper section, the OISR will display the search parameters used by the Registry Agent to print the OISR. The search parameters will depend on the type of client and the purpose of their request and are further limited by the applicable Policies and Recipient’s AMVIR Agreement.

Service information		
Field Label	Field Format	Description
Printed On:	Month DD, YYYY	provides the date the DLHR was printed
Transaction No.:	#####-#####-###	provides a unique identifier for the services
Customer Reference Number:	up to 15 characters	provides the customer reference number

DL information:		
Field Label	Field Format	Description
Current Name:	Last Name, First Name Middle Names	provides the Last Name - up to 44 characters, First Name - up to 12 characters, and Middle Names - up to 12 characters
DOB:	YYYY/MM/DD	provides the date of birth of the driver
Operator No:	#####-###	provides the unique DL (operator) number
Class:	<class#> - vehicle types; up to 8 characters	provides the current class(es) and authorized vehicle types as described

		on Registrar's Website at https://www.alberta.ca/motor-vehicle-information-products-explained
Condition Codes:	Each driver can have up to 26 Condition codes with each code having 1 character.	provides the list of active conditions for the relevant individual as described on Registrar's Website at https://www.alberta.ca/motor-vehicle-information-products-explained
Driver Designation:	<When applicable: Driver Designation Code>	the Driver Designation Codes that apply are introduced on Registrar's website at: https://www.alberta.ca/motor-vehicle-information-products-explained
Alias:	YES/NO	Indicates if the OISR provides information for an alias

Note:

- The highlighted row describes the area added to the SDA.

Information about the most recent service:		
Field Label	Field Format	Description
Modified On:	YYYY/MM/DD mm: ss	Provides the date and time of the most recent service
Transaction Type:	up to 8 characters	provides the type of the last DL service as described on Registrar's Website at https://www.alberta.ca/motor-vehicle-information-products-explained

2. Report Templates

Appendix A: The attached sample OISR shows what the OISR will display when:

- the client has current driver licence information and driver licence history records.
- the client has current driver licence information but no driver licence history records.
- the client record is not found.

Note:

- The Registry Agent will receive an error message when the client record is not found and must print and release the OISR Not Found Report.

VII. Notification and Review Process

In accordance with s. 4 of AMVIR, on request by a Recipient identified above, the Registrar's decision is to release, on an ongoing basis, the Personal Driving and Motor Vehicle Information specified in this notification.

This notification was published on January 31, 2025. Any person may, within 60 days after the date of this publication, ask the Information and Privacy Commissioner (IPC) to review the decision of the Registrar in accordance with Part 5, Division 1.1 of FOIP.

On the publication of this notification, in accordance with s. 4(1) of AMVIR, notice is deemed to have been given for the current and any future releases of the category of Personal Driving and Motor Vehicle Information, and of the person or category of persons to whom the Personal Driving and Motor Vehicle Information is released/or is not released, as described in this notification, for the purposes of notice under Part 5, Division 1.1 of FOIP.

VIII. Appendix A: Samples of OISRs

The following sample OISR show what a OISR will display when:

- the client has current driver licence information and driver licence history records.
- the client has current driver licence information but no driver licence history records.
- the client record is not found.

OPERATOR SEARCH

Search Parameters

MVID : 1027-06892 Plate No. :
Operator No. : VIN :
Last Name/Org Name :
First Name : Search ALL First Names:
Middle Name : Joint Member:
Postal: Exact Name: F=First M=Middle
City: Exclude Alias: L=Last or O=Org
Prov: Reference No.: JD Sex Code:
DOB: -
Range - Age - or DOB -

Printed On: December 13, 2025
Customer Reference Number: JD

Transaction No.: 4548124-1200002-064

Current Name: Doe, John

Modified On: 2025/10/03 11:52

DOB: 1973/10/14

Transaction Type: CONDITION CODE MAINT

Operator No.: 180624-371

Expiry Date: 2027/10/14

Class: 2

Condition Codes: A Q S

Driver Designation: C1LP

Alias: YES

*** END OF REPORT ***

OPERATOR SEARCH

Search Parameters

MVID : 0625-03719 Plate No. :
Operator No. : VIN :
Last Name/Org Name :
First Name : Search ALL First Names:
Middle Name : Joint Member:
Postal: Exact Name: F=First M=Middle
City: L=Last or O=Org
Prov: Exclude Alias: Sex Code:
DOB: Reference No.: test
Range - Age - or DOB -

Printed On: December 19, 2024 Transaction No.: 4549124-1200001-023
Customer Reference Number: test

Current Name: Wick, John1 Modified On: 2014/11/19 11:11
DOB: 1984/07/07 Transaction Type: FIRST APPLICATION

Operator No.: 156531-972 Expiry Date: 2020/07/07
Class: 8
Condition Codes:
Driver Designation:

Alias: YES

*** END OF REPORT ***

OPERATOR SEARCH

Search Parameters

MVID	:	Plate No.	:
Operator No.	:	VIN	:
Last Name/Org Name	:	Sample	
First Name	:	Dan	Search ALL First Names:
Middle Name	:		Joint Member:
Postal:		Exact Name:	F=First M=Middle
City:		Exclude Alias:	L=Last or O=Org
Prov:		Reference No.:	Sex Code:
DOB: 1948/08/18		4	
Range - Age - or DOB		-	

Printed On: January 23, 2025
Customer Reference Number: 4

Transaction No.: 4550225-0100006-013

Modified On:

Current Name:

DOB:

Transaction Type:

Operator No.:

Expiry Date:

Class:

Condition Codes:

Driver Designation:

Alias:

*** NOT FOUND ***

*** END OF REPORT ***