

Registrar's Decisions: Notification (RDN) 01/2025: Collision Self-Reporting

Access to Motor Vehicle Information Regulation (AMVIR)

This Registrar's Decisions: Notification amends Registrar's Decisions: Notifications 01/2004.

In Alberta, Personal Driving and Motor Vehicle Information is collected under the authority of the *Freedom of Information and Protection of Privacy Act (FOIP)* for *Traffic Safety Act (TSA)* purposes. Once in the Office of the Registrar of Motor Vehicle Services (the "Registrar"), the Information is exempted from the use and disclosure provisions of FOIP and may be released under *Access to Motor Vehicle Information Regulation (AMVIR)*.

I. Decisions

To comply with the requirements of AMVIR, AR 140/2003, as amended, and to further strengthen, clarify, and manage the disclosure of Personal Driving and Motor Vehicle Information from Alberta's Motor Vehicle System (MOVES) and Registrar's Office, the Registrar decides to:

- A. Announce Type VI: Collision-related Information as a new type of Information maintained and released by the Registrar under AMVIR.
- B. Announce the Collision Self-Reporting System (CSRS) as a new electronic system maintained in the Office of the Registrar to be used to collect and store collision-related information, which is Personal Driving and Motor Vehicle Information.
- C. Announce two new release channels for Type VI Information:
 - (a) CSR Direct Access and
 - (b) CSR Tool.
- D. Announce two new Motor Vehicle Information Products (MVIPs) to be released by the Registrar under AMVIR:
 - (a) Validated Collision Self-Reporting Package and
 - (b) Digital Damage Sticker.

II. Definitions

- "**ACSR**" means the Archived Collision Self Report, which is a copy of the CSRF that is saved and maintained on CSRS.
- "**AMVIR**" means the *Access to Motor Vehicle Information Regulation*, AR 140/2003.
- "**AMVIR Purpose**" means a valid purpose to request motor vehicle information as listed in AMVIR.

- “**CSRF**” means the Collision Self-Reporting form completed and submitted by the Driver using the CSRT. Before submitting the CSRF, the Driver can print a copy for future reference.
- “**CSRS**” means the Collision Self-Reporting System which is an electronic system in the Office of the Registrar.
- “**CSRT**” means a web interface to CSRS provided by the Registrar that allows the Driver to report a motor vehicle accident using an electronic device.
- “**DL**” means an Alberta driver’s licence which is an “operator’s licence (OL)”, or “driver’s licence (DL)” as defined in the TSA. An individual is uniquely identified by the number provided on the front of the DL card. Information about obtaining and maintaining an Alberta DL is provided on Registrar’s Website at: <https://www.alberta.ca/get-drivers-licence>
- “**Driver**” means the individual that drove a vehicle involved in a motor vehicle accident that must report the accident, as required by the TSA.
- “**Event**” means the specific collision that creates a valid purpose authorizing the Recipient to request Information under AMVIR. An Event is characterized by a specific physical location, moment in time, and particular action.
- “**Event Location**” means the specific physical location where the Event took place.
- “**Event Point in Time (the Event PIT)**” means the particular instant of time when the Event took place.
- “**Information**” means Personal Driving and Motor Vehicle Information in any electronic, written or other form that is collected by the Registrar under the authority of the Traffic Safety Act (TSA) and which is stored in Registrar’s office.
- “**MOVES**” means the Motor Vehicle System which is the Alberta Motor Vehicle Registry database.
- “**OL**” means an Alberta Operator’s Licence which is an “operator’s licence”, or “driver’s licence” as defined in TSA.
- “**Personal Driving and Motor Vehicle Information**” means personal driving and motor vehicle information as defined in section 8(1) of the TSA.
- “**Plate**” means an Alberta licence plate or registration plate issued by the Registrar of Motor Vehicle Services that identifies a motor vehicle or trailer for official purposes.
- “**Public body**” means “public body” as defined in *the Freedom of Information and Protection of Privacy Act (FOIP)*.
- “**Recipient**” means an individual or entity described in section 3 that receives Personal Driving and Motor Vehicle Information in accordance with this RDN.
- “**Registered Owner of a motor vehicle**” means the person that has registered that motor vehicle identified by VIN on MOVES to operate it in accordance with Alberta’s TSA. MOVES is not a vehicle title system. Consequently, the Registrar cannot confirm the legal or beneficial owner of a vehicle as of a specific PIT.
- “**Registered Owner of a plate**” means the person to whom that Alberta licence plate was issued by the Registrar in accordance with Alberta’s *Traffic Safety Act*. The Registrar is the owner of all Alberta licence plates.
- “**Registrar’s Website**” means a sub-website maintained by the Registrar on the Government of Alberta website.

- “**Registrar**” means the Registrar of Motor Vehicle Services as defined in the TSA.
- “**TSA**” means *Traffic Safety Act*, RSA 2000, c. T-6.
<https://open.alberta.ca/publications/t06>

A. New Type of Information

For specific purposes included under section 2 of AMVIR, as amended from time to time, the Registrar’s decision is to **release**, on an ongoing basis, Type VI Information to the persons or categories of persons and/or organizations (“Recipients”) identified below. Type VI Information may be collected and released by the Registrar through the Collision Self-Reporting Tool (CSRT), direct access, and other authorized channels.

1. Information Content

Depending on system requirements, Information availability, and current policies and procedures, the Registrar may modify the Information contained in each Information package released to Recipients. Any change in Information content will be published 60 days in advance on the Registrar’s website.

Type VI Information that may be released by the Registrar may include:

- **Collision Details:**
 - Event Point in Time
 - Event Location
 - Type of collision (e.g., with an animal, fixed object, another vehicle)
 - Media uploads (e.g., photos of the collision scene)
- **Driver Information:**
 - DL Number
 - Driver’s Personal and Demographic Details
 - first name
 - last name
 - sex
 - date of birth
 - phone number
 - address
- **Demographic information of the Registered Owner of a motor vehicle involved in a collision:**
 - first name
 - last name
 - sex
 - date of birth
 - phone number
 - address
- **Vehicle Information:**
 - Vehicle Identification Number (VIN)

- Vehicle Description:
 - Make
 - Model
 - Year
 - Color
 - Style
- **Alberta Licence Plate Number and Description**
 - Alberta Licence Plate Number
 - Name of the Registered Owner of a Plate affixed to the motor vehicle involved in a collision (if different from the Registered Owner of the motor vehicle involved in the collision)
 - Demographic information of the Registered Owner of a Plate affixed to a vehicle involved in the collision (if different from the Registered Owner of the Vehicle involved in the collision)
 - first name
 - last name
 - sex
 - date of birth
 - phone number
 - address
- **Insurance Information:**
 - Insurance information
 - policy number
 - policy expiry date
 - Insurer (ex. Intact Insurance)

The specific Type VI Information released to each Recipient may depend on the AMVIR Purpose, intended use, and nature of their business. Depending on the Recipient, the Registrar may release only a subset of the fields listed above.

2. Purposes

Type VI Information may be released only under the following AMVIR Purposes, identified under section 2 of AMVIR:

- **2(1)(a):** The Registrar **may, on request**, release information collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles, only for that purpose or for a use consistent with that purpose.
- **2(1)(j)(i):** The Registrar **may, on request**, release information, only to a public body or a law enforcement agency in Canada to assist in an investigation undertaken with a view to a law enforcement proceeding.

3. Categories of persons and/or organizations

The categories of persons and/or organizations that have requested access to Type VI Information and will be granted or denied access by the Registrar, are presented below.

Purpose 2(1)(a):

A. Granted Access: The Registrar's decision is to **release** personal driving and motor vehicle information on the Registrar's motor vehicle information systems, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles, only for that purpose or for a use consistent with that purpose. For the scope of this purpose the Registrar's decision is to grant access to:

i. Select Alberta Law Enforcement Agencies:

- for the purpose of documenting a motor vehicle accident that took place in Alberta.

B. Denied Access: Under this purpose, the Registrar's decision is to deny release of Type VI Information to any categories of persons or organizations not specified above.

Purpose 2(1)(j)(i):

A. Granted Access: The Registrar's decision is to **release** only to a public body or a law enforcement agency in Canada to assist in an investigation undertaken with a view to a law enforcement proceeding. For the scope of this purpose the Registrar's decision is to grant access to:

i. Select Alberta Law Enforcement Agencies:

- for the purpose of validating and investigating a motor vehicle accident that took place in Alberta.

B. Denied Access: Under these purposes, the Registrar's decision is to deny release of Type VI Information to any categories of persons or organizations not specified above.

4. Application and Release Processes

Recipients qualifying under the purposes listed above may be provided access to Type VI Information from the Registrar.

Law Enforcement Agencies (LEAs):

- May be provided access to type VI Information for the purposes of the performance of duties consistent with enactments of Alberta and Canada, including identifying licensed operators and registered owners of motor vehicles and collecting, investigating, and reporting motor vehicle collisions.

Individuals (Albertans):

- May be provided their own collision information through the CSRT using their verified Alberta.ca accounts in the form of a Digital Damage Sticker MVIP.

5. Use Restrictions

Type VI Information released by the Registrar is intended solely for the purpose for which it was released or accessed. Recipients must not use, disclose, or retain the information for any other purpose.

- **LEAs:** Must use the information only for law enforcement purposes and in compliance with applicable laws and regulations.
- **Individuals (Albertans):** May use their own collision information for personal records, insurance claims, or legal proceedings as necessary.

B. The Collision Self-Reporting System (CSRS)

Transportation and Economic Corridors (TEC) in collaboration with Technology and Innovation (T&I) have developed a new electronic system which will be under the control of the Office of the Registrar, and which shall be used to collect and maintain certain collision-related Information described in this RDN, which constitutes Personal Driving and Motor Vehicle Information

The Registrar's decision is to collect this collision-related Information, on an ongoing basis, through a new collision reporting solution: the Collision Self-Reporting Tool (CSRT). The CSRT will be used to collect Information from the Driver involved in a motor vehicle accident that they would otherwise be required to provide to LEAs or at collision reporting centres (CRCs). The Driver will be able to report their motor vehicle accidents using a mobile device or a personal computer using their verified Alberta.ca Account in the CSRT. If the Driver does not have and cannot create a verified Alberta.ca Account, they must report the motor vehicle accident to the relevant LEA.

The CSRT collects Information related to the DL, plate number, vehicle registration information and certificate of insurance. The purpose of the CSRT is to assist in reporting their collisions while reducing the need for in-person attendance at a LEA establishment, to file a report. The Information collected is:

- 1) DL number
- 2) Driver's demographic details
 - a. first name
 - b. last name
 - c. sex
 - d. date of birth
 - e. phone number
 - f. address
- 3) A valid email address
- 4) Vehicle VIN #
- 5) Name of the Registered Owner of a motor vehicle involved in the collision.
 - a. If the vehicle is registered to a company (with registered 3-pass Plate) then the company's name would be entered
- 6) Demographic details of the Registered Owner of a motor vehicle involved in the collision.
 - a. first name
 - b. last name
 - c. sex
 - d. date of birth
 - e. phone number
 - f. address
- 7) Name of the Registered Owner of a Plate affixed to the motor vehicle involved in the reported collision (if different from the Registered Owner of the motor vehicle).
- 8) Demographic information of the Registered Owner of a Plate affixed to a vehicle involved in the collision (if different from the Registered Owner of the motor vehicle).
 - a. first name
 - b. last name
 - c. sex
 - d. date of birth
 - e. phone number
 - f. address
- 9) Alberta licence plate description (provides the inventory status associated with the plate, as defined on MOVES)
- 10) Vehicle description information:
 - a. Make
 - b. Model
 - c. Year
 - d. Color
 - e. Style
- 11) The Event Point in Time
- 12) The Event Location
- 13) The type of collision that has occurred (ex. animal/light post)
- 14) Media uploads

- 15) Insurance information
 - a. expiry date
 - b. policy number
 - c. Insurance company (ex. Intact Insurance)
- 16) Passenger information
 - a. first name
 - b. last name
 - c. address
 - d. date of birth

Before the Driver is permitted to complete the CSRF and upload the required supporting documents they must read and agree to be bound by the Terms of Use agreement. When Information including **DL number, VIN number, and Plate number**, entered into the CSRF are inconsistent with the corresponding Information in MOVES, the CSRT provides an error message to the Driver.

The Driver may print the CSRF for future use before they submit the CSRF. CSRT archives a copy of the CSRF (that includes the ACSR).

The ACSR is validated against MOVES. Specific fields in the ACSR are verified against MOVES to permit the LEA to investigate the motor, vehicle accident. These fields are:

- a. DL Number
- b. VIN Number
- c. Plate Number

LEA users will be advised whether the DL is valid and whether the plate/registration is valid.

C. New Release Channels for Type VI Information

C(a). CSR Direct Access

CSR Direct Access means a channel and method of access to/release of Information pursuant to which a pre-approved user of the Recipient having a valid CSR ID makes a Request to the Registrar through electronic means using equipment and systems as approved by the Registrar.

C(b). CSR Tool Release

CSR Tool Release means a channel and method of release of Information pursuant to which the Driver of a vehicle involved in an accident that reported the accident may receive the digital damage sticker (i.e., a written authorization for repair).

D. New Motor Vehicle Information Products (MVIPs)

D(a). Validated Collision Self-Reporting Package (VCSR)

The Registrar's decision is to release, on an ongoing basis, Type VI Collision Information in the form of VCSR to a pre-approved user of a Recipient that has a valid CSR ID.

The VCSR includes:

1. the Collision Self-Reporting Package uploaded by the Driver in the CSRF and;
2. the following Information transferred from MOVES:
 - VIN number
 - DL Number
 - Plate Number

The VCSR will permit the Recipient to identify licensed operators and Registered Owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles in cases where a driver is involved in a collision. The Recipient is also permitted to use the VCSR for purposes of assisting in an investigation undertaken with a view to a law enforcement proceeding, including but not limited to contacting the Driver or Registered Owner of a motor vehicle involved in a collision.

D(b). Digital Damage Sticker (Digital Written Authorization for Repair)

The Registrar's decision is to release to the Driver reporting the accident, on an ongoing basis, Type VI Information collected through CSRT in the form of a digital damage sticker (digital written authorization for repair).

Section 176 of the *Traffic Safety Act* requires that a "written authorization for repair," which can take the form of a damage sticker, be provided when collision-related repairs are required on a vehicle. The CSRS will facilitate LEAs delivering this authorization directly to the Driver that reported the accident using their Alberta.ca account thus improving customer service and reducing the need for physical interactions.

The specific information to be released to Albertans through the Digital Damage Sticker includes:

1. A vehicle diagram pinpointing the location of the reported damages
2. VIN# of the vehicle
3. Vehicle description information:
 - Make

- Model
- Year
- 4. Driver's name
 - First Name
 - Last name
- 5. DL Number

This digital authorization will enable the Driver to proceed with necessary vehicle repairs without delay. The document will be supplied on behalf of LEAs in a digital format directly through the CSRS and will contain the necessary information to satisfy the requirements under Section 176 of the *Traffic Safety Act*.

III. Notification and Review Process


In accordance with s. 4 of AMVIR, on request by a Recipient identified above, the Registrar's decision is to release, on an ongoing basis, the Information specified in this notification.

This notification was published on January 31st, 2025. Any person may, within 60 days after the date of this publication, ask the Information and Privacy Commissioner (IPC) to review the decision of the Registrar in accordance with Part 5, Division 1.1 of FOIP.

On the publication of this notification, in accordance with s. 4(1) of AMVIR, notice is deemed to have been given for the current and any future releases of the category of Information, and of the person or category of persons to whom the Personal Driving and Motor Vehicle Information is released/or is not released, as described in this notification, for the purposes of notice under Part 5, Division 1.1 of FOIP.

Appendix A: Sample of new MVIP - Digital Damage Sticker – Authorization for Repair

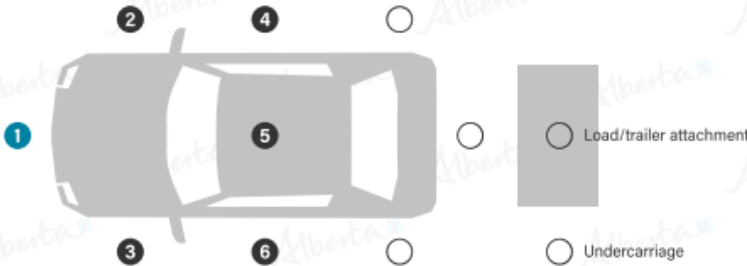
The attached sample has been prepared for a fictitious driver that has been involved in a motor vehicle collision involving damage exceeding \$5,000 or injuries. The sample demonstrates the template and information contained within the written authorization for repair (digital damage sticker) supplied through the CSRT on behalf of LEAs.



Authorization for Repairs
CSR123456

Date Issued	Peace Officer	Law Enforcement Agency	Police File Number
Sep. 25, 2024	Sgt. Jennifer R. Dough	Edmonton Police Service	2024-12345

REPORTED DAMAGE



<p>1 - Front centre area</p> <p>2 - Right front area</p> <p>3 - Left front area</p>	<p>4 - Right centre area</p> <p>5 - Top of passenger area</p> <p>6 - Left centre area</p>
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VEHICLE			
VIN Number	Year	Make	Model
5TDKK3DC3ES22B836	2014	Volkswagen	Touareg

DRIVER		COLLISION		
First Name	Last Name	License	Collision Date	Location
Longfirstname	Longlastname	123456-789	09/22/2024	12345 Address ST NW, Edmonton AB

The damage indicated above has been reported to law enforcement as required by law. This document serves as written authorization to repair this vehicle in accordance with S. 176(b) of the **Traffic Safety Act of Alberta**, and does not have to be affixed to a vehicle.

For load and trailer attachment damage, the vehicle identified above is the **towing vehicle** at the time of the collision.

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