
Rangeland Stewardship Audit Program migration for users with an existing Alberta.ca Account

Instructions for users who have an Alberta.ca Account and have an external Rangeland Stewardship Audit Program username

Your Alberta.ca Account provides secure access to the Rangeland Stewardship Audit Program (RSAP) platform, where you can submit your annual grazing stock return form and your recreational access contact and conditions form. Your Alberta.ca Account provides a secure way to verify your identity while safeguarding your personal information and privacy.

The email address linked to your Alberta.ca Account will be used to send you reminders about your Stock Return Form. Make sure it's an email you check regularly.

These instructions are for users who have previously registered for RSAP and have an external username. You will need to know your external username to complete these steps.

Once this process is complete, you will use your Alberta.ca Account for all future access to RSAP through <https://rsap.alberta.ca/RsapSaml2>. This setup process only needs to be done once.

Detailed instructions: Steps to transfer registration from external username to Alberta.ca Account

This section will cover the steps you need when transferring your RSAP registration from your existing external username to your Alberta.ca Account.

1. Go to the new RSAP URL: <https://rsap.alberta.ca/RsapSaml2>
2. Click the "Login button"
3. In the 'Select an account type' page
 - Pick the account type that matches your Alberta.ca Account type

Select an account type

Sign in as an individual
Access provincial government online services, including health records, financial supports and fine payments.

Or

Sign in on behalf of an organization
Access provincial services and information for organizations, including tax accounts and licences.

Sign in as an Alberta government employee
Access information and services for Government of Alberta employees and contractors.

4. Enter in the email linked to your Alberta.ca Account


Sign in to Alberta.ca Account for business use


Email or username

[Find my account.](#)

Continue

or

 Sign in with Google

 Sign in with Microsoft

[Don't have an account?](#) [Create account](#)

5. Enter in your Alberta.ca Account password

Welcome back

Sign in to Alberta.ca Account

Email address
[redacted]@yahoo.com

Password
[redacted] [eye icon]

[Forgot password?](#)

Sign in

[← Back to sign in options](#)

6. Once logged onto your Alberta.ca Account, you will be asked “Are you an existing External RSAP user?”.

Click **YES** if you have registered for RSAP and have an external SecureXNet (extern) username. Enter your external ADS username as it was sent to you (for example: firstname.lastname) and press sign in.

Are you an existing External RSAP user? If so, please select Yes, and you will be prompted to enter your current SecureXNet credentials (The SecureXNet credentials will be mapped to the Alberta.ca account). If you are a new user please select No. If you are an existing Internal User of RSAP select No as well.

Yes No

Username

[input field]

Submit

Once the “Sign In” button is pressed a request is sent to the administrator for approval. Approval will only happen during Government of Alberta working hours.

EXTERN User Mapping Pending

Congratulations! You have successfully requested that your EXTERN username be linked to your Alberta.ca account.
An Administrator will review your request and contact you soon.

You will receive an email to the email address associated with the Alberta.ca Account once your request has been approved. You can now access RSAP and your disposition(s) here:

1. Go to the RSAP URL: <https://rsap.alberta.ca/RsapSaml2>
2. Click the "Login button"
3. Click the 'Select an account type' page
 - Pick the account type that matches your Alberta.ca Account type
4. Enter in the email linked to your Alberta.ca Account
5. Enter in your Alberta.ca Account password