

Application Guidelines

Virtual Student Exchange Programs

Application Form

The application consists of two parts:

- Part I: to be completed and signed by the student applicant and a parent/guardian and then given to the liaison teacher.
 - It is the student applicant's responsibility to send the completed Part I of the application to their liaison teacher.
- Part II: to be completed and signed by the liaison teacher as well as by the school principal.
 - It is the liaison teacher's responsibility to submit the completed full application package (i.e., Part I **AND** Part II) to Education and Childcare.

A complete application includes:

- All sections must be complete and typewritten. Incomplete applications will not be accepted.
- This application form uses digital signatures; therefore, each signatory must use a different device to sign.
- Part I of the application form (completed by the student) must include:
 - a passport-sized photo of the student applicant that is placed in the top right-hand corner of the first page, as indicated in the outlined box;
 - labeled colour photos of the family and applicant;
 - all sections completed;
 - all required signatures; and
 - Part II of the application form (completed by the liaison teacher and principal) must include: all sections completed and all required signatures.

Email complete applications to Education and Childcare:

- Liaison teachers must submit complete application packages by email to: studyabroad@gov.ab.ca.
- Students and liaison teachers will be notified when Education and Childcare receives their application.

Application Deadlines

Application deadlines vary and depend on the specific virtual exchange program.

Exchange Program	Program Dates 2025-26	Application Deadline	Grades
Japan	November 3 – December 14, 2025	October 15, 2025	10 – 12
Ukraine	November 3 – December 14, 2025	October 15, 2025	9 – 12
Italy	February 2 – March 15, 2026	December 15, 2025	9 – 12
Quebec	February 2 – March 15, 2026	December 15, 2025	9 – 12
Spain	February 20 – April 3, 2026	February 6, 2026	9 – 12
Germany	April 13 – May 22, 2026	February 27, 2026	9 – 12