

## Application for Access to e-Disclosure Service

Identification of Defence Counsel Applicant				
First Name	Middle Name	Last Name		
Law Firm Name			Law Society Bar Card ID #	
Address	Floor/Office	City	Province	Postal Code
Email		Verify Email		
<b>To obtain access to this service, counsel must provide a phone number to be used for log in verification. You can provide one additional phone number. Once registered, users are assigned a user ID and password.</b>				
Primary phone number for verification				
Second phone number (optional)				

### Confidentiality Agreement and Conditions of Use

I hereby apply for credentials (user ID and password) to access the eDisclosure service. I acknowledge and agree that such credentials are confidential to me and my firm. I give an undertaking for me and on behalf of my firm to:

1. Maintain the confidentiality of the credentials (user ID and password).
2. Only use the said service for the purposes of obtaining disclosure.

I acknowledge that failure to abide by the above undertaking may result in a refusal of access to the service.

I agree to promptly email [jsg-imt-supportdesk@gov.ab.ca](mailto:jsg-imt-supportdesk@gov.ab.ca) of any potential confidentiality breach and/or change to the above details in the Identification of Defence Counsel Applicant section above.

Dated at \_\_\_\_\_, Alberta this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_ Verified by: \_\_\_\_\_  
(Please sign in the presence of the verifier)

### Submission Instructions

1. **Complete the form** ensuring all required fields are accurately filled out (don't sign the form before submitting).
2. **Save a copy** of the completed form for your records.
3. **Submit the form in person** to any Crown office in Alberta.
  - a. Present the Alberta Law Society membership card.
  - b. Sign the form in front of any Crown office staff who confirms the signature.

### Crown Office Use Only

Once verification is complete, please initiate a request through BERNIE and ensure the following documents are attached:

- A copy of the completed application form
- A copy of Alberta Law Society membership card