



Application for on-farm slaughter operation licence

FOIP Clause: The personal information collected through the On-Farm Slaughter Licence Application Form is to determine eligibility for a licence. This collection is authorized by section 33(c) of the *Freedom of Information and Protection of Privacy Act*. For questions about the collection of personal information, contact an MDIS Operations Manager at 780-641-8991 or by mail: Meat and Dairy Inspection Section, Agriculture and Irrigation, J. G. O’Donoghue Building, 7000 113 Street, Edmonton, AB, T6H 5T6.

We ask that you please review the OFSO food safety and animal welfare learning materials before applying.
Other than English, please list the languages that would help you review the learning materials:

New OFSO Applicant Former OFSO licence holder Note: *= required information

Application information

Date of application:	
Previous OFSO operator number (if applicable)	Previous OFSO licence number (if applicable)
*Applicant first name:	*Applicant Last Name:
*Mailing address:	*Town or City:
*Postal code:	*Region:
*Phone number:	Cell phone number:
Fax number:	*Email:
*Main land location of slaughter (QTR/SEC/TWP/RGE/MDN) QTR – SEC – TWP – RGE – MDN e.g. SE 01 002 03 4	* PID number

Check this box if you intend to conduct an alternative method of slaughter due to religious beliefs under Section 8 of the Meat Inspection Regulation.

Please check all that apply if you will be or are planning to provide processing services under your OFSO licence:

Cut and Wrapping Sausage making Smoking Grinding Tenderizing
 Other:

Please check this box if you operate an Agriculture and Irrigation licensed abattoir or mobile butcher facility, or an Alberta Health Services permitted facility or have a mobile butcher licence:

Facility licence number: Mobile butcher licence number:



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Legislative requirements

- [Meat Inspection Act](#)
 - Licences 3.1
 - Slaughter of animals 4 (1)
 - Condemning meat unfit for food 6
 - Offence and penalty 10

- [Meat Inspection Regulation](#)
 - Alternative methodology on religious grounds 8
 - Approvals 9 (2)
 - Licences 11 (1) (d)
 - Transfer of licence 13 (1), (2), (3)
 - Method of slaughter 22.1 (1), (2)
 - Uninspected slaughter operations part 4.1, section 31.1 – 31.7
 - Transportation of carcasses 33 (1) (2)
 - Reporting 34
 - Maximum allowable number of animals 34.1
 - Compliance with orders 76
 - Identification and notice of uninspected meat 78 (2)
 - Transfer of meat 79

- [Animal Protection Act](#)
 - Prohibition against causing distress -Section 2(1) (1.1)
 - Animal care duties - Section 2.1

- [Disposal of Dead Animals Regulation](#)



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- [Guidance on specified risk material](#)
 - Definitions
 - Part I: Removal of specified risk materials
 - Part II: Enhanced feed ban controls and SRM management
 - [Specified risk material permits](#)
- [Premises identification number](#)
 - PID application
- [Humane transport and animal welfare](#)
 - Animal welfare
 - Unfit or compromised animals
 - Cold weather transport
 - Regulatory guidance
- [Canadian Cattle Identification Agency \(CCIA\)](#)
 - Traceability – retiring of CCIA tags
- [Canadian Sheep Identification Program \(CSIP\)](#)
 - Traceability – retiring of CSIP tags
- [Livestock Identification and Commerce Act](#)
 - Livestock brands – Part 1
 - Livestock transactions and transportation and inspection of livestock – Part 2
 - Dealing in livestock and livestock products – Part 3
- [Livestock Industry Diversification Act](#)
 - Hunting 18.01
- [Domestic Cervid Industry Regulation](#)
 - Registration and Identification, Section 21-24
- [Mandatory Chronic Wasting Disease Surveillance Program](#)



Application for on-farm slaughter operation licence

- Overview
- Purpose and objectives of the program
- Producer responsibilities

Licensee responsibilities:

- Licence holders are responsible for reviewing and following applicable legislation and other licensee responsibilities as identified on the application form.
- **Slaughter at an OFSO is to be conducted outside on the licensed plot of land. The slaughter process is not permitted to be conducted in a building.**
- Licence holders are responsible for adequately labelling product with:
 - **Uninspected - Not for sale**
 - Name of slaughter operation
 - Slaughter date (including year, month and day)
- Licence holders are responsible for adequately labeling uninspected slaughter waste used for bait, with:
 - UNINSPECTED - FOR USE AS BAIT, ONLY
 - Name of the slaughter operation
 - The slaughter date (including year, month and day)
- Licence holders are responsible for providing potable water.
- Licence holders may choose to slaughter under their licence or may authorize any person to slaughter under their licence. The licence holder shall ensure that the animal(s) are slaughtered humanely and safely. Every carcass must be kept in a safe and sanitary manner and at a temperature that ensures that meat will be free of spoilage and contamination.
- Zoning restrictions limit slaughter in some areas such as a county and/or a municipality. The licence holder is responsible for ensuring compliance with bylaws in their county or municipality.
- Licence holders transporting and disposing of cattle tissue with specified risk material (SRM) require a permit.
- Applicants that also hold an Agriculture and Irrigation facility licence (mobile butcher or abattoir) for the same plot of land as the on-farm slaughter operations are required to show that the on-farm licence slaughter premise and activities are separated from the meat facility premise and activities.
- Licence holders are required to adhere to annual slaughter limits for their group and submit quarterly reports within 2 weeks of the end of the quarter.



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More information

Both Group A and Group B On-Farm Slaughter Operation licence holders must submit a report within 2 weeks of the end of each quarter even if no “slaughter activities” were conducted.

Reporting requirements:

- Quarter 1: January to March
- Quarter 2: April to June
- Quarter 3: July to September
- Quarter 4: October to December

For reporting requirements, the reporting form and the slaughter limits for both Group A and Group B licence holders, please go to the [On-Farm Slaughter Operation](#) webpage and the [On-Farm Slaughter Operation technical guide](#).

Acknowledgements

*I certify that the information I have provided is accurate and complete.

*I understand that my application will not be processed until all pre-licensing requirements listed below are completed. Please ensure the following items are submitted to AGI:

- a completed OFSO food safety learning module quiz
- confirmation of water potability from an accredited laboratory.
- For **new applicants**, the water potability report must be dated **within 60 days** of the application submission.
- For **former licence holders**, the report must be dated **within 365 days** of the application submission, **provided there have been no changes to the water source since the last acceptable test**.
- payment of the application fee

NOTE: Applications that remain incomplete or inactive for more than **6 months** from the initiation date will be removed from the licensing process.

*I acknowledge that I am aware of the pertinent sections of the legislative requirements and other licensee requirements and am responsible for ensuring they are met.

*I understand that violating the legislation may result in a licence being revoked and/or a fine of not more than \$100,000 or to imprisonment for a term of not more than one year or to both fine and imprisonment.

Method of payment



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- Cheque/money order enclosed and made out to **Government of Alberta**.
Mail your application form and your cheque or money order to the address below.
- Payment submitted by credit card through <https://www.agric.gov.ab.ca/ardpay>
 - Under Program area, select '**Agriculture General**'
 - Under Service you are paying for, enter '**On-Farm Slaughter Licence**'

To submit required documents or ask questions about the OFSO application process, please contact agi.foodsafety@gov.ab.ca.

or,

via mail:

Attention: Licensing
Meat and Dairy Inspection Section
Agriculture and Irrigation
J.G. O'Donoghue Building
7000 113 Street
Edmonton, Alberta T6H 5T6